

Sample Passenger Authorization Form

As part of a reward program for our exceptional drivers, the Company offers a passenger authorization program. The driver and guest passenger must meet the following criteria to become eligible for our passenger program.

Criteria to Be Met By the Driver

1. Be employed by the Company for 90 days or more.
2. Have no accidents in the last two years.
3. Have no more than two moving violations in the last three years.

Criteria to Be Met By the Passenger

1. The minimum age must be at least 18 years old.
2. No passenger will be allowed on a customer dock at any time.
3. No passenger is allowed to drive the truck at any time or assist in any loading or unloading.

No unauthorized passengers are allowed in a Company truck or vehicle under Company dispatch at any time. Any passenger(s) must be preapproved by the Company. A passenger authorization form must be completed for each passenger and trip and signed by a Company Official. A copy of the form must be kept by the Safety Director. It's also suggested that a copy be carried in the vehicle at all times. If the driver fails to preapprove a passenger, the Company retains the right to take appropriate disciplinary action including immediate discharge from employment or termination of contract/lease.

Date(s) of Authorization

PASSENGER AUTHORIZATION

_____, is hereby authorized to ride as a passenger with
Name of Passenger

_____ from
Name of Driver

_____ to _____
Point of Origin Destination

and the return trip.

It is warranted that driver and passenger criteria for the Company Passenger Authorization Program are met.

Driver Signature

Company Official Signature

Truck Identification and VIN